

**Current Contracts for Recruitment Search Firms  
RFP 774-94939016 - Expire on 2.28.2022**

|          | <b>VENDOR CONTACT INFORMATION</b>                                                                                                                                                                                                                                                                                                                                                                                             | <b>SUPPLIER R#</b> | <b>Contract Number</b> |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|------------------------|
| <b>1</b> | <b>Jackson Physician Search</b><br>Dane Altman, Senior Vice President/Partner<br>4975 Preston Park Boulevard, Suite 400<br>Plano, Texas 75093<br>E-mail: <a href="mailto:daltman@jacksonphysiciansearch.com">daltman@jacksonphysiciansearch.com</a><br>Phone: 214-957-5971 Direct in Dallas: 469-909-6672                                                                                                                     | <b>R11374053</b>   | <b>774-94939016I</b>   |
| <b>2</b> | <b>Merritt Hawkins</b><br>Steven Price, Vice President<br>8840 Cypress Waters Blvd. Dallas, Texas 75019<br>E-mail: <a href="mailto:Steven.Price@merrithawkins.com">Steven.Price@merrithawkins.com</a><br>Phone Direct: (888) 922-1811 or 469-524-1400                                                                                                                                                                         | <b>R10000901</b>   | <b>774-94939016L</b>   |
| <b>3</b> | <b>The Medicus Firm, Inc.</b><br>Hope Snider, Director of Business Development for Academics or<br>Jacob Simon, Executive Vice President<br>3010 LBJ Freeway Ste., 1300<br>Dallas, Texas 75234<br>E-mail: <a href="mailto:hsnider@themedicusfirm.com">hsnider@themedicusfirm.com</a> or <a href="mailto:jsimon@themedicusfirm.com">jsimon@themedicusfirm.com</a><br>Phone: 214-646-8434, Mobile: 479-685-0795 or 214-382-9916 | <b>R11483610</b>   | <b>774-94939016P</b>   |

**Contact Purchasing if you would like to review the pricing schedule: [purchasingelp@ttuhsc.edu](mailto:purchasingelp@ttuhsc.edu)**

Please consider the following steps when placing your search firm order:

- [Enter requisition in the Techbuy system at http://techbuy.ttu.edu/](http://techbuy.ttu.edu/)
- From the home shop page, select the "HSC El Paso Non-Catalog Form"
- When completing the form and resulting cart be sure to include the following:
- Human Resources position number (inserted in the catalog number field).
- Vendor quote document in compliance with associated agreement.
- Account code 725301 (recruiting services).

Departments should carefully review available contracts prior to determining which firm to use. Each contract varies regarding the terms and conditions, particularly relating to payment and retention terms.