

**ADDITIONAL QUALIFICATIONS FOR JUSTIFICATION OF AN EXCEPTION TO
THE MINIMUM ACADEMIC PREPARATION IN THE TEACHING DISCIPLINE**

Dean
SCHOOL
Texas Tech University Health Sciences Center El Paso
5001 El Paso Drive
El Paso, TX 79905

On behalf of the individual named below, the School and/or Department of _____ requests that an exception be made to the minimum academic preparation in the teaching discipline criteria established by the Texas Tech University Health Sciences Center El Paso. Specifically, an exception is requested to the requirement that a faculty member must hold an earned doctorate/terminal degree in the teaching discipline or a related discipline, based on the justification provided below.

Alternate Qualifications	Justification Narrative
<input type="checkbox"/> Research & Publications	
<input type="checkbox"/> Professional Licensure	
<input type="checkbox"/> Professional Certification	
<input type="checkbox"/> Special Training	
<input type="checkbox"/> Related Work Experience	
<input type="checkbox"/> Documented Teaching Excellence in Discipline	
<input type="checkbox"/> Honors, Awards, or Special Recognition	
<input type="checkbox"/> Other competencies or Achievements	

Faculty Member: _____

Course to be Taught: _____

Term: _____

Course Director _____ Date _____

Department Chair (if applicable) _____ Date _____

Dean or Designee _____ Date _____

When all signatures have been collected, a copy of this form must be returned to the school and/or department to be filed.