

**Request for Exception to Requirements  
for Principal Investigator Status**

**Individual requesting exception:**

Name \_\_\_\_\_  
TTUHSCEP Job Title and % FTE (*on file with by Human Resources*) \_\_\_\_\_  
Department \_\_\_\_\_  
School \_\_\_\_\_  
Campus \_\_\_\_\_  
Phone \_\_\_\_\_  
Email \_\_\_\_\_

Provide a separate one-page attachment outlining the reason for the request and a description of the project, program or grant proposal. Also attach a current CV showing qualifications to conduct the proposed research.

**Approvals (all signatories must approve this request or it will be denied without further review):**

Supervisor/Department Chair. Signature indicates concurrence that TTUHSCEP time and resources are available for the conduct of this research.

Name \_\_\_\_\_  
Signature \_\_\_\_\_  
Date \_\_\_\_\_

Sponsoring PI. The Sponsoring PI must meet the requirements described in OP 73.08 and agree to supervise and monitor compliance with TTUHSCEP policies and federal regulations including, but not limited to, required licenses. This individual may be the chair of the department if requirements for Principal Investigator status are met.

Name \_\_\_\_\_  
Signature \_\_\_\_\_  
Department \_\_\_\_\_  
Date \_\_\_\_\_

Dean

Name \_\_\_\_\_  
Signature \_\_\_\_\_  
Date \_\_\_\_\_

VP Research

Name \_\_\_\_\_  
Signature \_\_\_\_\_  
Date \_\_\_\_\_

Original form will remain with the Office of Vice President for Research. A copy will be sent to the individual requesting the exception.