



TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER EL PASO

Operating Policy and Procedure

HSCEP OP: 75.02, **TTUHSC El Paso Safety Committees**

PURPOSE: The purpose of this Texas Tech University Health Sciences Center El Paso (TTUHSC El Paso) Operating Policy and Procedure (HSCEP OP) is to provide guidance and assistance in the implementation of the various TTUHSC El Paso Safety Programs.

REVIEW: This HSCEP OP will be reviewed on January 1 of each odd-numbered year (ONY) by the Senior Director of Safety Services- Physical Plant, the Senior VP for Research, the Institutional Compliance Officer, and the Managing Director for Physical Plant and Support Services, with recommendations for revisions submitted to the Chief Operating Officer by February 1.

POLICY/PROCEDURE:

1. TTUHSC El Paso is committed to maintaining a safe and healthy work environment for all faculty, staff, students, volunteers, patients, and visitors. To accomplish this goal, a number of standing Safety Committees have been established, each with specific areas of responsibilities. The various institutional safety committees are structured with the Institutional Compliance Working Committee (ICWC) providing guidance and direction on matters of institutional concern falling outside of the scope of responsibilities for the various Safety Committees.
2. **Organization.** The standing Institutional Safety Committees include the following:
 - a. Radiation Safety Committee
 - b. Institutional Biosafety Committee
 - c. Institutional Review Boards
 - d. Infection Control Committee
 - e. Animal Care and Use Committee
 - f. Recombinant DNA Biosafety Committee
 - g. Research Compliance Committee
3. The TTUHSC El Paso shall establish Safety Committees to meet the unique needs of the respective Departmental areas.
4. TTUHSC El Paso has established the positions of Emergency Management Coordinator and Associate Emergency Management Coordinator to support emergency preparedness activities. Refer to HSC OP 76.01 [Attachment A](#), and [Attachment B](#), for additional details.