• Call to order | Recognition of Proxies | Confirmation of Quorum  
   W. Woodall

• Review of the Minutes from the 09 November 2023 meeting  
   W. Woodall

• Anticipated Action Items:
  
o Hunt School of Nursing Plan to Create a DNP  
  S. Woods

o Revisions to OAA Closed Captioning Guidelines
  ➢ Attachment, Accessibility Exception Request  
  W. Woodall

o HSCEP OP 77.22, Mandatory Student Health Insurance Requirement  
  J. Harrell

o HSCEP OP 59.01, TTUHSC El Paso Adding, Changing, and Deleting Courses and Changing Methods of Delivery
  ➢ Attachment A, Course Approval/Change Form  
  W. Woodall

• Updates:
  
o HSCEP OP 77.02, Textbook Information
  ➢ Updated to Add Definitions and Legislative Requirement (HB 33)  
  W. Woodall

o Commencement Protocol Update  
  J. Harrell

o Academic Policies Reviewed
  ➢ HSCEP OP 77.11, Permanent Student Record and Procedures for Safeguarding and Disposal of Student Records – Revised January 2, 2024 (formerly titled “Permanent Student Record“)  
  W. Woodall

  ➢ HSCEP OP 77.14, Accessibility and Establishing Accommodations for Students with Disabilities – PENDING: Legal review  
  J. Harrell

• Round table/open discussion of potential new business  
  W. Woodall

• Adjourn  
  W. Woodall