I. Call to Order | Confirmation of Quorum | New Council Members
   i. Dr. Ogden ensured voting members were present from all schools
      a. 2 from dentistry, 2 nursing, 1 medicine, 1 graduate school = 6 voting members

II. Items Needing Review/Vote
   A. Review of Minutes from Jan. 14, 2021 Meeting
      i. Meeting called to order no additions or corrections, none opposed and minutes were accepted

   B. Review of HSCEP OP 59.XX, Academic Calendars * Attachment A
      i. Language – on second page under timeliness 50A – Challenge on wording
      ii. Dr. Ogden – importance - academic calendars need to set well ahead of time for both the State
           and Financial Aid– Need to have the beginning and ends of terms for all schools;
           a. big issue with medical school due to classes having different beginning and
              ending dates - need to have details in advance
      iii. Dr. Dankovich: 5 year planning calendar: details: 1 year in advance of current academic year
           (details on breaks, study periods etc.); 4 additional years on longevity calendar (details tentative
           term start end and dates and commencement dates – important on admission of students and
           know their graduation dates
           a. Dr. Htay – Medical School – on how flexible with dates
      iv. Dr. Ortega – IT working on project that will pull data from Elentra, Canvas & Banner and hope to
          share via SharePoint currently being tested and much information will be pulled for all of the
          different applications.
      v. Dr. Dankovich – logistical challenges – as spring holiday but have an idea where it normally falls
         and if it were to change, it will have to go through the approval process, it is built in Section 4 –
         Any changes can be viewed by Provost office/Chief Academic Officer and will be based on
         flexibility, urgent needs such as the current pandemic
      vi. Ms. Flores – clarified that what is currently being expected is for April 1 22-23
      vii. Dr. Ogden – emphasized the importance on policy on all academic calendars

CONCLUSION. Dr. Lakshmanaswamy motioned to approve –Dr. Villanueva seconded the motion – All
Approved – none opposed – 6 approved

C. Changes to GGHSON M.S.N. Degree Program
   i. Dr. Loera – changes made to the degree plan presentation (see below) overview of changes made
      for MSN faculty based feedback from CCME visit – implemented three courses that are not
      required or currently required for a Masters in Leadership. Below: second column on courses that
      were decided to remove
   ii. Removed the 3 P’s course and replaced them with additional courses and revised the naming.
      Three courses to remove and replace that are referred to as “the 3P’s” – Advance Practice, Health
The Academic Council reviewed, voted on, and approved these minutes at their July 8, 2021 meeting.

Assessment and Pharmacotherapeutics not necessarily needed for Nursing Leadership (NL) (Below on TTUHSCEP – Proposed column)

a. Replaced with courses that do relate to NL – Organization Leadership and Theory, Nursing Operations and Human Resources and Operations for Nurse Leaders

b. Decrease degree hours from 39 to 33 – minimum requirement is still being met by the THECB; CCNE does not require minimum hours.

iii. Dr. Black asked if we need to approve with coordinating board to make changes

a. May do it just through the program and review with committee

b. Dr. Herber-Valdez – submitted notification to the coordinating board. Since we are reducing the number of hours, approval is not required by the coordinating board; notification of change is required. Internal approval is what is needed on this change. Informational Purpose: Any time we have a change in semester credit hours in a degree program we do have to notify the coordinating board, unless we are reducing number of hours then no approval is needed, but we do need to notify them. Reduction only a notification, increase semester credit hours review and approval from coordinating board and must meet the minimum requirements as well for SACSCOC (30 semester hrs.)

CONCLUSION. Dr. Black motioned to approve – Dr. Villanueva seconded the motion – All Approved – none opposed – 6 approved

<table>
<thead>
<tr>
<th>Semester</th>
<th>TTUHSCEP - Current</th>
<th>TTUHSCEP - Proposed</th>
<th>Notes</th>
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</table>
| 1st      | GNUR 5224 Population Health Essentials for Advanced Nursing Practice | GNUR 5224* Across the Continuum | Course name change by removing Advanced Nursing Practice and adding Across the Continuum.
|          | GNUR 5226 Research for Advanced Nursing Practice | GNUR 5226 Research and Theory for Nursing Practice | Course name change by removing Advanced Nursing Practice and increased to a four-hour credit course by combining content from GNURS327, which had duplicate content in 5226. |
| 2*       | GNUR 5223 Leadership for Advanced Nursing Practice | GNUR 5222 Leadership | Moved course from third to second semester. |
|          | GNUR 5227 Evidence for Advanced Nursing Practice | GNUR 5225* Health Policy Essentials | Course name change by removing Advanced Nursing Practice. |
| 3*       | GNUR 5222 Health Informatics for Nursing Practice | GNUR 5221 Nursing Leadership and Theory | Course name change by removing Advanced Nursing Practice. |
|          | GNUR 5245 Application of Pathophysiology | GNUR 5246 Financial and Budgeting for Nurse Leaders | Removed GNURS543 from degree plan and replaced with GNURS536 from fifth semester. |
| 4        | GNUR 5342 Advanced Health Assessment | GNUR 5341 Organizational Leadership and Theory | Removed GNURS542 from degree plan and replaced with new course. |
|          | GNUR 5343 Pharmacotherapeutics for Nurses | GNUR 5342 Nursing Operations | Removed GNURS543 from degree plan and replaced with new course. |
| 5        | GNUR 5114 Leadership in Nursing Education | GNUR 5115 Best Practices in Teaching and Technology Integration | Option to enroll in either GNUR 5314 or 5215. |
|          | GNUR 5186 Finance and Budgeting for Nurse Leaders | GNUR 5186 Human Resources Operations 5215 Nurse Leaders | New course. |
|          | GNUR 5345 in Advanced Practice | GNUR 5347 Administrative Role Development | Moved from sixth to fifth semester. |
| 6        | GNUR 5225 Advanced Nursing Practice | GNUR 5225 Application of Administrative Practice | Moved from seventh to sixth semester. |
|          | GNUR 5347 Administrative Role Development | GNUR 6010 | |
| Total Hours | 39 | 33 | |

D. Closed Captioning Guidelines

i. Dr. Ogden – anything that we post online needs to have cc; reviewed the guidelines

ii. Dr. Herber-Valdez – requesting vote to implement the guideline vs op – guidelines might have to change depending on the laws and regulations that might change – changes are easier to be made vs op. Guidelines are attached to an OP and address federal and state regulations HS OP 77.14 on Accessibility for Students and Archive Policy OP 15.9 directly address state requirements pertaining to electronic resources. These guidelines were presented at the last meeting by Jessica.
Klein who is no longer at the institution, but was working with Hector Noriega and Paul Fierro from Technology Services and Ron Graham IT Security, for any questions.

a. Dr. Herber-Valdez and Jessica reviewed the edits and made changes that were reviewed by all. Clarification that all schools need to follow certain procedures for closed captioning, has to be implemented for materials that are produced now and materials that were produced in the past that did not have closed captioning.

iii. Dr. Ogden – Nursing school, most of their material is already closed captioned and very close to compliance; this affects more SOM (archive lectures) which might change to talking modules, a. GSBS post material online but not applicable on programs, and all classes are in person requirement and classes are not being recorded.

b. Dr. Woodall the same – all in person class time and not recording

iv. Dr. Thwe moving to do closed captioning and asking for deadline when to have all for CC:

a. Dr. Ogden – emphasized this ruling from the Federal Department of Education from the state requirement and is not optional, everyone has to do it; regardless whether we have students that need it or not.

• Deadline for archiving material is by end of this current Academic year
• Real Time to start next Academic Year that will be posted on-line
• Dr. Ortega is working with MED reviewing which videos that will need to be converted into cc;; currently about 800 videos that need to be viewed deadline.
• Dr. Ogden Asked for any questions or comments

v. Dr. Williams – commented on a correction that needs to be made on #7 Rubric material she will send changes to Dr. Herber-Valdez for update

CONCLUSION. Dr. Ogden – asked for vote - Motion to approve as amended by Dr. Lakshmanaswamy – seconded by Dr. Woods - all in favor, none opposed

III. Other Business | Announcements

Open Discussion

• Dr. Dankovich – working on large e-mails that need to be reviewed. Address on mass email. Asking this current body will be the one to address concern. Dr. Ogden said it was not strictly an academic issue. But asked if there is a better place to review and ok for this committee to review if no one else can.
  o Ron Graham – recommended two committees that can review the policy - Privacy and Security Committee policy (whole campus) and the Compliance committee

• Congratulated Robin Dankovich on her acceptance as the new Vice President for Student Services and Student Engagement (new name) SSSA was confusing with the institutional and school level

• Dr. Brower will be at next meeting

IV. Next Meeting

Thursday, May 13, 2021 | 11:00 am – 12:00 pm | Location: TBA

V. Adjournment

A. 11:26 am