Policy: BCP EP 1.4 Queries Directed to CMS

Approved Date: March 14, 2001      Last Revision: June 2016

TTUHSC El Paso Billing Compliance Website: http://el paso.ttuhsc.edu/compliance/BillingCompliance/

Policy Statement
On occasions it becomes necessary to direct queries to the Centers for Medicare/Medicaid Services. This policy explains how such queries are handled and by whom, to the end that answers and clarifications can be properly disseminated to all involved parties.

Scope
This policy is for all Texas Tech Health Science Center El Paso (TTUHSC EP) faculty and staff.

Policy
Periodically questions related to documentation and/or reimbursement arise that will necessitate queries to the Medicare Administrative Contractor (MAC) or to the Centers for Medicare/Medicaid (CMS). Questions may be submitted to these agencies by the lead coder or administrator of each unit. Written answers to queries need to be shared with the other clinical area, MPIP and the Institutional Compliance office. This policy procedure does not apply to those questions typically submitted by the billing offices to the carrier for billing process inquiries. This policy applies to all TTUHSC EP employees.

Frequency of Review
This policy shall be reviewed no later than April of each odd-numbered year.

Review Date: May 2016  June 2019

Revision Date: September 2002, June 2016, July 2019