



*Ambulatory Clinic Policy and Procedure*

**TEMPLATE: PDSA WORKSHEET**

Objective:

1. **Plan:** Plan the test, including a plan for collecting data.

Questions and predictions:

- 
- 
- 

Who, what, where, when:

Plan for collecting data:

2. **Do:** Run the test on a small scale.

Describe what happened. What data did you collect? What observations did you make?



*Ambulatory Clinic Policy and Procedure*

3. Study: Analyze the results and compare them to your predictions.

Summarize and reflect on what you learned:

4. Act: Based on what you learned from the test, make a plan for your next step.

Determine what modifications you should made – adapt, adopt, or abandon: