



TEXAS TECH UNIVERSITY
HEALTH SCIENCES CENTER
EL PASO

Incoming Material Transfer Agreement (IMTA) Request

NOTE: To avoid delays, please obtain all relevant research approvals prior to submitting this form. (Institutional Biosafety Committee (IBC), Institutional Animal and Care Use Committee (IACUC), Institutional Review Board (IRB), etc.)

TTUHSC El Paso Recipient Investigator

Department	School
Phone	Email

Alternative Department Contact Person

Phone	Email
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MATERIALS Requested

(Please specify and list the material(s) as it appears on your approved protocol)

Firm/Institution Providing MATERIALS (RECIPIENT)

Primary Address

Providing Firm/Institution Contact for MTA Questions/Negotiations

Phone	Email
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Nature/involvement of the material to be transferred (please check all that pertain):

Biohazardous, Infectious or Recombinant DNA	IBC#	IBC last approval date
To be used in humans	IRB#	IRB last approval date
To be used in vertebrate animals	IACUC#	IACUC last approval date
Radioactive sublicense under name		
Subject to export controls		
Oncomouse technology		
Cre-lox technology		
Select agent (Patriot Act)		

Yes No

Is the providing firm/institution the sole source of the material?

In one to two sentences, describe the project or purpose of the research

Will the material be used in conjunction with other materials that have an existing invention disclosure, patent, or patent application?

Estimate the length of time you will be using the material (months, years, etc.)

Does the research involve a third party collaborator (at another institution)?

If yes, complete the following:

Party's Name

Physical Address

Email Address

Will the research result in a modification or alteration of the material?

Do you have an interest in developing intellectual property (inventions, copyright, software) while using the material?

Maybe

Is it now or will the research that involves this material be funded?

If yes, list Funding Agency(ies)

Do you plan to publish the results from research using this material?

Often the provider asks that at least one month be allowed for prior review of a proposed publication before submission for publication. Is there a time limit that you would not accept?

N/A

If yes, how long?

Will you accept very restrictive language in the MTA that could prevent you from ever publishing the studies that use this material?

Some MTAs ask for intellectual property rights on the studies that you are proposing, as well as all future studies that are a result of the immediate studies for which you are requesting the material. Are you willing to accept such restrictive language?

If yes, please elaborate:

PRINCIPAL INVESTIGATOR REPRESENTATIONS AND CERTIFICATIONS

My signature below certifies that:

- 1) The information submitted on this form is true, complete, and accurate to the best of my knowledge.
- 2) Any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties.
- 3) I agree to accept responsibility for the scientific conduct of the subject material.
- 4) The personnel involved in this project are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from any federal department or agency.
- 5) I agree to be bound by the terms and conditions of the material transfer agreement.
- 6) I agree to annually certify and report any changes to significant financial interests of my own, investigators, senior/key personnel, and family members within 30 days of discovering or acquiring a new significant financial interest, as mandated by HSCEP OP 73.09.

Financial Conflict of Interest Disclosure

Do any of the participating faculty, staff, or students (or their spouses or dependents/children) have any financial interests, such as royalties, equity, or any other payments (e.g., consulting, salary, etc.) in the sponsor or other entities having a financial interest in the intellectual property, products, or services that are the subject of the proposed project? Yes No

If yes, attach Financial Disclosure Form(s).

To the best of my knowledge, the information I have provided herein is true and accurate:

Principal Investigator/Scientist

Department Chair Approval Signature

Please email the completed form, with all required signatures, to
ELP-Research-Contracts@ttuhsc.edu