



Policy and Procedure

SON OP 30.071 - Curriculum Revision Policy

PURPOSE: The purpose of the Gayle Greve Hunt School of Nursing (GGHSON) Curriculum Revision Policy is to ensure the curriculum components are consistent irrespective of who teaches the course or when the course is taught. The Curriculum Committee has the responsibility to review and recommend to the Faculty Assembly changes in courses to maintain the integrity of the curriculum. This policy facilitates the faculty's function as primary developer, implementer, and evaluator of curriculum while acknowledging the Dean's responsibility for overall accountability for the operations of the school.

REVIEW: The OP will be reviewed biennially by September 1 of each even numbered year by the Associate Dean of Academic Programs with recommendations for revisions forwarded to the Dean of the GGHSON.

POLICY/PROCEDURE

The development and/or revision of the curriculum, including substantive changes to an existing course, the proposal of new courses or degree tracks, course titles, assigned credit, description, and objectives is the responsibility of the Curriculum Committee. Individual faculty, or GGHSON executive leadership, may petition the Curriculum Committee to consider such requests. The committee engages in discussion of such requests, and if found to have merit, recommends a course of action to the full Faculty Assembly for additional discussion, and if applicable, to a faculty vote. Final approval for implementation of curriculum revision rests with the Dean as the chief academic officer responsible for the overall accountability for the programs of the school.

1. Course titles, credit hours, and course descriptions are found in the GGHSON Nursing Student Catalog. Individual course objective are posted online and in course syllabi.
2. Changes and/or new proposals are presented to the Curriculum Committee using the approved procedure and forms.