



Enduring Material: Determining Substance Abuse Treatment Needs

INSTRUCTIONS ON HOW TO RECEIVE CREDIT

In order to receive *AMA PRA Category 1 Credit*[™] for physicians and Attendance hours for non-physicians, attendees must:

1. You must register for the enduring material using this link:
<https://cmetracker.net/TTUHSC/Publisher?page=pubOpen#/EventID/37355> The link is also located in the flyer for this activity.
2. Watch the entire video and answer all questions on the survey/evaluation to receive credit. The video/enduring material can be accessed using the following link:

<https://youtu.be/m5hrZOvOyd0>

Or

https://somvideo.ttuhsc.edu/media/Enduring+MaterialA+Determining+Substance+Abuse+Treatment+Needs/1_gwgielr6

3. After watching the enduring material, log into “My Portal” on the TTUHSC CME website – This is a direct link to the **My Portal** <https://cmetracker.net/TTUHSC/Publisher?page=pubOpen&nc=1008789299#/myPortal> or use the following QR code:



4. As you log in to **My Portal** there will be directions regarding signing in to your account. The email address where you received the registration confirmation email for this enduring material is the one associated with your records. Be sure to use that email address.

**If you have never accessed your records, you will need to set a password. If you have set one previously, but don't remember what it is, select “Forgot Password”. If you are unsure about how to proceed, please contact the CME Office (806-743-2929) before creating a new record/account.*

Once logged in, please take a few minutes to update your profile information in the system. You will find that in the “My Profile” section.

5. After updating your profile, please click on the blue **Evaluation/Certificates** tile. This will take you to the enduring material evaluation. Enter Activity Code: **37355**. If you do not see the tiles, click on **My Portal** in the left navigation bar and the tiles will come up.
6. After completing the evaluation, you will be able to claim your CME credit(s) on the Certificate Preparation page and print a certificate. Be sure to click on the box beside the session you attended **and** enter the amount of credit you are claiming for that session based on your participation in it. The total amount of credit entered will calculate at the bottom of the form.

Please note:

- The Office of CME reserves the right to adjust credit awarded as needed, should ineligible credit be claimed.

If you do not choose to claim CME credits and print a certificate, please complete the evaluation anyway, and on the very last slide of the evaluation make this selection: “**To exit the survey and see upcoming TTUHSC CME activities**”.

You will be taken to the CME website and will not receive CME credit or print a certificate.

The evaluation will be available from March 1st, 2023 until February 28, 2026, at 11:59 PM (CST): After this date, if you have not claimed your credit, please contact the CME Office for an alternate method for claiming credit. Should you have problems accessing the evaluation, please contact the CME office at 806-743-2929.