

**Appendix EP 4.1B
Stock Controlled Substances Tracking Log (In Clinic)**

Department: _____

Location: _____

Medication: _____

Strength: _____

One log sheet is to be completed for EACH strength of controlled substance. Controlled substances must be tracked on a per dose basis.

Writing must be legible!

Date	Time	Patient Name	Med Rec #	Manufacturer Expiration	Amount Dispensed	Balance	Dispensed by	Co-signature for reconciliation	Comments