



TEXAS TECH UNIVERSITY
HEALTH SCIENCES CENTER
EL PASO

Paul L. Foster School of Medicine

Digital Measures **Activity Insight**

Faculty Reference Guide

PART IV:

Entering Data in the Clinical Service Section



Table of Contents

Getting Help.....	2
Logging in	2
Clinical Service Section.....	3
Clinical Practice.....	4
Hospital Appointments.....	4
Productivity.....	5
Clinical Service Contracts.	5
Clinical Leadership.....	6
Clinical Innovation.....	6

Getting Help

If you have any questions, comments, or concerns, regarding Digital Measures - Activity Insight, please contact the Paul L. Foster School of Medicine Office of Faculty Affairs.

Office of Faculty Affairs

Cindy Camarillo
Digital Measures TTUHSC El Paso Institutional Administrator
cindy.camarillo@ttuhsc.edu
915.214.4130

Miranda Alvarez
Digital Measures PLFSOM School Liaison
miranda.alvarez@ttuhsc.edu
915.215.4132

Jamal Nava
Lead Analyst, Faculty Information Systems
jamal.nava@ttuhsc.edu
915.215.4908

Logging On

Accessing Digital Measures/Activity Insight

Activity Insight is a web-based application compatible with most modern browsers for PC and Mac, including Internet Explorer, Mozilla Firefox and Apple Safari. Please cut and paste the link into your browser:

<http://el Paso.ttuhsc.edu/digitalmeasures>

TEXAS TECH UNIVERSITY
HEALTH SCIENCES CENTER..

You are entering a Secure Service - please log in!

Enter your Username and Password

Username:
jannava

Password:

Warn me before logging me into other sites.

LOGIN clear

[Forgot password?](#)
[Forgot username?](#)

For security reasons, please Log Out and Exit your web browser when you are done accessing services that require authentication!

Use of TTUHSC Information resources is subject to University O.P.'s and other applicable laws. As a state higher education institution, TTUHSC is required by the State of Texas to notify you of the following: (A) Unauthorized use is prohibited, (B) Usage may be subject to security testing and monitoring, (C) Misuse is subject to criminal prosecution, and (D) No expectation of privacy except as otherwise provided by applicable privacy laws* (Texas Administrative Code, 202.75).

TEXAS TECH UNIVERSITY SYSTEM

[Emergency Preparedness](#) | [Maps & Directions](#) | [Contact Us](#) | [Jobs at TTUHSC](#)
[TTUHSC Home](#) | [TTUHSC Mobile](#) | [Texas Tech University System](#) | [Texas Tech University](#) | [Angelo State University](#)

[Online Institutional Resumes](#)

[State of Texas Website](#) | [Texas Homeland Security](#) | [SAO Fraud Reporting](#)
[General Policy Information](#) | [DMCA Compliance](#) | [Compliance Hotline](#) | [TTUHSC Energy Conservation Report](#)

Log in using your eRaider and password.

CLINICAL SERVICE

Once you are logged on, you will see the Main Menu page. To enter data, click on a link on this page to open the data entry screen. This reference guide covers entry of information in the Clinical Service section.

Welcome, KoKo Aung! Log Out

Manage Activities

Rapid Reports
PasteBoard

Run Reports

Help

[Review a guide](#) to manage your activities.

General Information

- Personal and Contact Information
- Interests and Faculty Profile Information
- Administrative Data - Permanent Data | Yearly Data
- Education
- Post Doctoral Education (Including Residencies and Fellowships)
- Certifications/Recertifications
- Licensures
- Positions
- Consulting
- Scheduled Teaching
- Non-Credit Instruction Taught
- Education Administration
- Directed Student Learning (e.g., theses, dissertations)
- Awards and Honors
- Faculty Development Activities Attended
- Media Contributions
- Professional Memberships
- Workload Information
- Mentor Service Information
- Faculty Goals
- Other Information Narrative
- Mentoring and Advising
- Innovations in Education
- Extramural Educational Committees

Scholarship/Research

- Contracts, Grants and Sponsored Research
- Intellectual Contributions
- Intellectual Property (e.g., copyrights, patents)
- Presentations
- Research Currently in Progress
- Extramural Professional Service
- Summary of Scholarly Activity
- h Index

Clinical Service

- Clinical Practice
- Hospital Appointments
- Productivity
- Clinical Service Contracts
- Clinical Leadership
- Clinical Innovation

Academically-Related Public Service

- Administrative Service
- Public Service

Research Compliance

- Training
- Approvals & Safety Licenses
- Financial Disclosures & Conflict Management

TEXAS TECH UNIVERSITY
HEALTH SCIENCES CENTER.
EL PASO

POWERED BY DigitalMeasures
Privacy Policy

- Clinical Practice
- Hospital Appointments
- Productivity
- Clinical Service Contracts
- Clinical Leadership
- Clinical Innovation

< Edit Clinical Practice

Cancel

Save

Save + Add Another

List the sites of personal, private or teaching practices.

▲ * Type of Practice

▲ Sites of Practice

Number of Hours Per Week of

▲ Attending

Principal Responsibilities (100 words or less)

This screen is for all personal, private, or teaching practices. Enter data for information from July 2012 to present.

Basic Scientists and non-clinicians are not required to complete this section.

Note: For activities that are/were only on one day, leave the start date blank and specify the end date. For activities that you started but have not yet presently completed, specify the start date and leave the end date blank.

▲ Start Date ,

■ End Date ,

< Edit Hospital Appointments

Cancel

Save

Save + Add Another

List any hospital appointments.▲

▲ Name of Hospital

Note: For activities that are/were only on one day, leave the start date blank and specify the end date. For activities that you started but have not yet presently completed, specify the start date and leave the end date blank.

▲ Start Date ,

■ End Date ,

This screen is for all hospital appointments. Enter data for information from July 2012 to present.

Basic Scientists and non-clinicians are not required to complete this section.

▲ Required ■ Required, if applicable ● Optional

< Edit Productivity

Cancel

Save

Save + Add Another

List the number of patients seen per year and the explanation of the activity.

▲ Calendar Year

▲ * Category

▲ Number of Patients per Year

Explanation of Clinical Activity ▲

This screen is for information of patients seen per year and the explanation of the activity. Enter data for information from July 2012 to present.

Basic Scientists and non-clinicians are not required to complete this section.

< Edit Clinical Service Contracts

Cancel

Save

Save + Add Another

List any funds received to perform services for the city, county or state.

▲ Calendar Year

Name of Service Contract

▲ Name of Contractor

▲ Level of Service

▲ Amount \$

This screen is for any funds received to perform services for the city, county, or state. Enter data for information from July 2012 to present.

Basic Scientists and non-clinicians are not required to complete this section.

▲ Required ■ Required, if applicable ● Optional

< Edit Clinical Leadership

Cancel

Save

Save + Add Another

List positions of clinical leadership you have held, such as head of a clinical team, director of a clinical service, head of a division or chair of a clinical department.

▲ Position of Leadership

■ Explanation of "Other"

▲ Site of Practice

■ Explanation of "Other"

▲ Department

■ Explanation of "Other"

Principal Responsibilities (100 words or less) ▲

This screen is for positions of clinical leadership held - such as director of a clinical service, head of a clinical team, head of a division, or chair of a clinical department. Enter data for information from July 2012 to present.

Note: For activities that are/were only on one day, leave the start date blank and specify the end date. For activities that you started but have not yet presently completed, specify the start date and leave the end date blank.

▲ Start Date ,

■ End Date ,

< Edit Clinical Innovation

Cancel

Save

Save + Add Another

Summarize in 100 words or less your role in the development of new clinical techniques, services, therapies or health care delivery systems that have improved the health of the population you have served. Include how you evaluated the effectiveness of the care being provided.

Summary of Innovation ▲

Date ▲ ,

This screen is for clinical innovations you have developed. Summarize in 100 words or less your role in the development. Enter data for information from July 2012 to present.

▲ Required ■ Required, if applicable ● Optional