



Medical Education Program Policy

Policy Name:	Review of Educational Program Policies				
Policy Domain:	Educational program policy administration	Refers to LCME Element(s):			
Approval Authority:	Curriculum and Educational Policy Committee (CEPC)	Adopted:	3/20/2017	Date Last Reviewed:	
Responsible Executive:	Associate Dean for Medical Education	Date Last Revised:	February 2024		
Responsible Office:	Office of Medical Education	Contact:	Mirjana Babic, M.P.A. mbabic@ttuhsc.edu		

1. Policy Statement: All educational program policies shall be subject to periodic review by the Curriculum and Educational Policy Committee (CEPC). Each policy shall be reviewed within the three academic years following its initial approval or its last review and/or revision. Within this framework, a policy may be reviewed at any time based on educational program needs and/or regulatory imperatives.
2. Reason for Policy: This policy is intended to ensure that the school's educational program policies are monitored and subject to continuous improvement through periodic review.
3. Who Should Read this Policy: All members of the CEPC and its support staff in the Office of Medical Education.
4. Resources:
 - The Office of Medical Education administers and supports this policy.
5. Definitions:
 - Educational program policy: All policies approved by the CEPC that relate to the structure and function of the school's M.D. degree program
6. The Policy: See the policy statement above. Educational policy reviews will include:
 - a. Dissemination of the educational policy/policies to be reviewed to the members of the CEPC (regular and ex officio) and its participating student representatives for critical independent/asynchronous review prior to the meeting at which the policy is scheduled to be discussed.
 - b. The policy's responsible executive will present the policy to the CEPC and discuss its role in educational program management, including any directly related outcomes, continued relevance to accreditation, and/or perceived flaws.
 - c. The CEPC will conduct an open-ended discussion of the policy, and it may request additional information, additional time for review and/or sponsor additional study of the policy.
 - d. Policies with no or minimal changes may be sent out for asynchronous review and voting.
 - e. Before the end of the third academic year following the initial approval, or last review and/or revision, the CEPC shall re-approve, revise, or eliminate the policy.

Policies are subject to revision. Refer to the Office of Medical Education website or contact the Office of Medical Education to ensure that you are working with the current version.