

Policy and Procedure

SON OP 30.071 - Curriculum Revision Policy

PURPOSE: The purpose of this policy is to ensure the curriculum components remain consistent irrespective of who teaches the course or when the course is taught. The Curriculum Committee has the responsibility to review and recommend to the Faculty Council changes in curriculum. This policy facilitates the faculty's function as primary developer, implementer, and evaluator of curriculum while acknowledging the Dean's responsibility for overall accountability for the operations of the school.

REVIEW: The OP will be reviewed by September 1st of each even numbered year by the Program Evaluation and Curriculum Committee with recommendations for revisions forwarded to the Dean of the GGHSON or his/her designee.

POLICY/PROCEDURE

The development and/or revision of the curriculum, including substantive changes (HSCEP OP 59.07) to an existing course, the proposal of new courses or degree tracks (HSCEP OP 59.08), course titles, assigned credit, description, and objectives is the responsibility of the Faculty, individual faculty or Gayle Greve Hunt School of Nursing (GGHSON) executive leadership, to petition the Program Evaluation and Curriculum Committee to consider such requests. The committee engages in discussion of such requests, and if found to have merit, recommends a course of action to the full Faculty Council for additional discussion, and if applicable, to a faculty vote. Final approval for implementation of curriculum revision rests with the Dean as the chief academic officer responsible for the overall accountability for the programs of the school.

1. Course titles, credit hours, and course descriptions are found in the GGHSON Nursing Student Catalog. Individual course objective are posted online and in the course syllabus.
2. Changes and/or new proposals are presented to the Program Evaluation and Curriculum Committee.
3. Once voted on by the Program Evaluation and Curriculum Committee, recommendations are voted on by the Faculty Council.
4. Recommendations voted upon by faculty then go to the Texas Tech University Health Sciences Center El Paso Academic Council for review and authorization. ([See HSCEP OP 59.01](#)).